Seesaw | Wonde Approval and Filtering Guide

APAC

This document outlines how to integrate Seesaw via Wonde and select the data you would like to sync to Seesaw from your Wonde portal.

wonde

Seesaw
Keeps everyone in the learning loop

Contents

Phase 1:

1) Approving access to Seesaw

Phase 2:

2) Class (& Contacts - Parents/ guardians) filtering in Wonde

3) Syncing the data into Seesaw

❗ **For the Wonde integration to populate Seesaw correctly, you must complete all steps 1-3.**

Phase 1:

1) Approving access to Seesaw

When you log into your Wonde portal, you will arrive at the **Applications** page, which displays any new pending applications requesting to connect and are, therefore, '**Pending Approval**'.

Seesaw

  a) Click on Seesaw and then 'Permissions', to review the data Seesaw requests be shared.

  ● You can see the list of each data set (permissions) that Seesaw has requested be shared, in order for the application to work most effectively. Note: Primary schools require the 'group name read' permission to be approved in order to pull the class name into Seesaw.

  ● Permissions are either 'Required' or 'Optional'.
    ○ Required - The basic data that the app needs in order to function.
    ○ Optional - Not required data that all schools use. Hence, you can toggle these on/off as needed.

b) Choose to Approve or Decline the connection.

When you **Approve access**, an email approval receipt is sent to your Wonde school admins and to Seesaw. The email receipt details the permissions that have been approved and declined, who approved them, their position, and the date/time they were approved.

Seesaw will receive the relevant notification if the Decline Access option is selected.

c) Wonde Audit

Once approved, Wonde will audit the connection to ensure the data you have approved for Seesaw is syncing to Wonde as expected, and will reach out to you should there be any issues.

Another email will be sent to your Wonde school admins and to Seesaw once the audit has been passed and the connection is live.
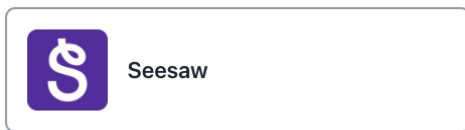
Phase 2:

⚠️ <u>**Please only proceed once your school has rolled over to ensure you select the correct years' classes to sync.**</u>

2) Class Syncing - Select which classes (& Contacts - Parents/guardians) to sync using Wonde Dynamic Filtering and Access control
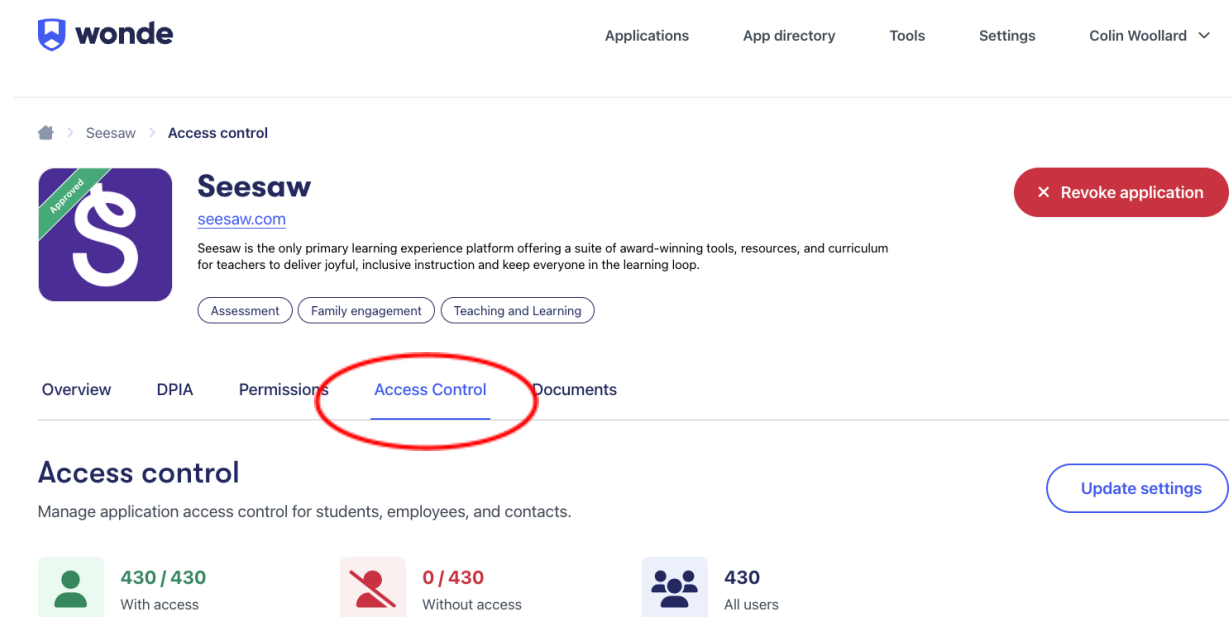
Wonde allows a school to control precisely which classes are synced to Seesaw using Dynamic Filtering and Access Control within your Wonde portal.

To manage these, firstly:

- Ensure the Seesaw has been Approved from within the **Applications** page.

- Click on the Seesaw tile and then the '**Access Control**' tab.

- Click **Update Settings**:

Access control

Manage application access control for students, employees, and contacts.

<div align="right">Update settings</div>

- Tick **Dynamic rules** in Access settings:

Seesaw settings

Set your preferences to enhance managing access control

Access settings

Access settings

Configure user access settings for this application

> Seesaw's specialised integration requires the use of the dynamic rules for access control management. This ensures optimal functionality within the application.

- ☐ Allow access to all users
- ☐ Include users by default
- ☐ Exclude users by default
- ☑ Dynamic rules

- Scroll down to see the **Groups**
- Select all of the classes you wish to sync from the **Registration Groups dropdown** by selecting or typing the class name in the search bar:

Groups

> ⓘ Dynamic rules let you choose which groups Seesaw Learning can access. When your SIS data is synced access will be updated to match your rules. If a person is included in at least one of the groups their data will be shared with Seesaw Learning. You can still manually include or exclude people which will override their inclusion in the selected groups.

Year

Select an option ⌄

Registration

A2 ✕   A3 ✕   A4 ✕   A6 ✕
Select an option ⌄

A

A1

A5

A7

A8

Boarding

Select an option ⌄

❗ **Please use the Registration Groups dropdown ONLY,** **as these are Primary school classes in Wonde.** **If any other filters are applied they will not sync to Seesaw.**

If Registration groups are not showing as a filtering option for you, please contact **support@wonde.com**

- If you have turned on 'Family Syncing' in Seesaw, you can also enable Contacts (Parents/ guardians) to sync across from within your Wonde portal

- Seesaw will only sync across family contacts attached to the students in the classes you selected to sync across in 'Registration Groups'

To include Contacts (parents/ guardians) in the sync, please select Contacts in the below 'Type' drop down:
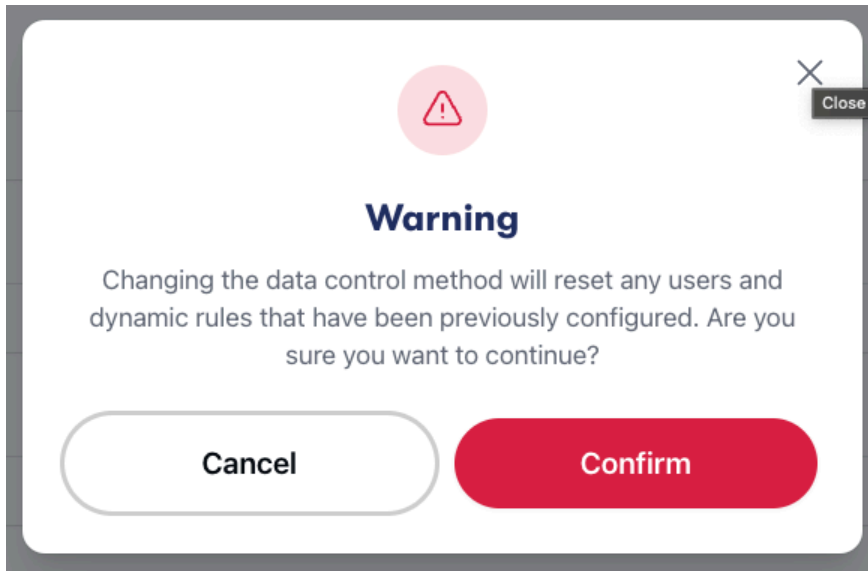

❗ **Please do not select Students or Employees** **in the 'Types' drop down, as this will override the classes you have selected to sync in the Registration Group drop-down and will sync all members of that type instead of just the selected classes.**

If you have any questions or concerns about the contacts appearing in Seesaw following the Wonde sync, please contact **Seesaw support.**

- Hit the **update access settings** button:

- If this pop up appears; select **confirm**:

- You will be navigated back to the Access Control Page while this saves; **please note this stage may take several minutes**:

- Once complete, you will see numbers and a list of the students, teachers and family contacts (if selected) that will sync to Seesaw for your selected classes.

❗ <u>**Please only proceed to step 3 once you have completed step 2 to avoid too many classes being created in Seesaw**</u>

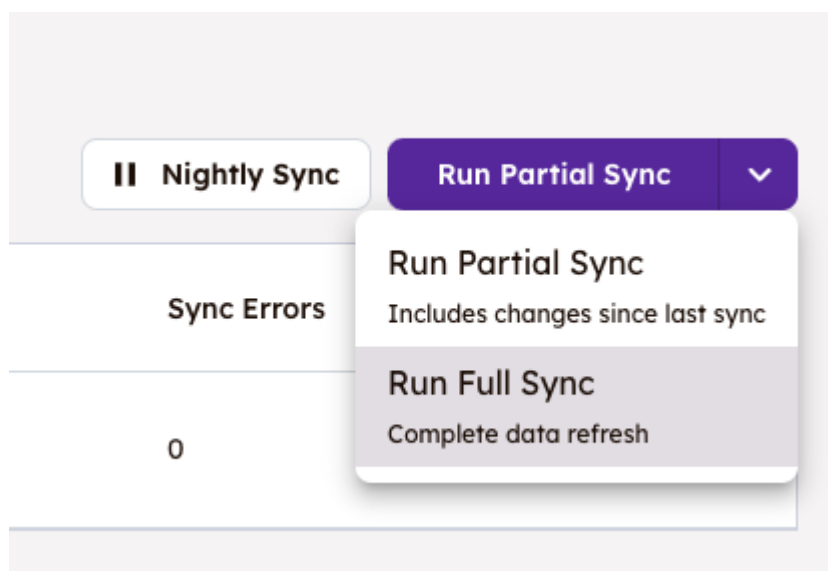## 3) Syncing the data into Seesaw

Once you have completed steps 1 and 2, **the data will be available in Wonde to sync to Seesaw.**

- Before Syncing with Wonde, please consider the following: If you've previously rostered students in Seesaw, ensure student data matches between Wonde and Seesaw. In particular, ensure that either:
  - **Emails** (including email domains) match
  - **Student IDs** in Seesaw match the **ID in your Student Information System**.

  ⚠️ **Student accounts without a matching Student email address or ID in Wonde will result in duplicate Seesaw accounts.**
  Learn more about [adding student IDs and merging duplicate students](#).

- Log into Seesaw, go to your 'Roster Sync dashboard,' click the arrow on the purple Run Partial Sync drop-down, and select **'Run Full Sync'** option.

- Check your Seesaw Teacher, Class, and Student tabs to ensure the data has successfully synced.

Questions?

If you have any questions or would like further information, please contact:

Wonde:

support@wonde.com

1800 064 506

www.wonde.com

Seesaw:

Seesaw Support